



City of Chaska – Municipal Services Building
660 Victoria Drive
Chaska, MN 55318
Office: (952)448-4335
Fax: (952) 448-7356
Business Hours: 7:00 AM – 3:30 PM
Appointment Hours: 7:15 AM – 2:30 PM

January 2019

City of Chaska – Instructions for Installation of Hersey Water Meters

MUST USE:

- * Annealed solid copper, NOT braided
- * AWG size **22** wire by **4** conductor
- * R900 UR2 Scotchlok connectors,
(do not strip wire)

1. Apply and payment for Plumbing Permit at City Hall-Bldg. Inspector Dept.,
1 City Hall Plaza, 952-448-9200.
2. Pick up Water Meter at Municipal Services Bldg, 660 Victoria Dr., 952-448-4335.
(Copy of plumbing permit required at time of pick up to show proof of purchase)

All water meters, wiring, and remote reading devices are to be installed by the Plumbing Contractor. For a Single Family Dwellings, a 5/8" X 3/4" meter is supplied. It is recommended that a full 3/4" meter be used when an irrigation system is being installed. The meter horn is supplied with all the above meter sizes. The remote reading device will be furnished with the water meter, **wire is to be furnished by the contractor, AWG 22 accepted only.**

The Plumbing Contractor shall furnish and install the water meter remote wires (**22 gauge**) from the water meter to the remote reading device which shall be **mounted 6 to 12 inches** either side and at the same elevation of the electrical meter. The City of Chaska is also the electric utility and requires that all water meter remotes, **without exception**, be located next to the electric meter. Be sure to install the wire prior to the installation of interior finished walls.

Remote wire must be stapled at intervals not to exceed three feet. Staples rated for wiring with a rounded crown (rather than flat) must be used. **Wires shall be connected by City of Chaska operator.**

Inspection Appointments

24 hour notice required to schedule Inspection Appointments

1. Call the Water Dept., 952-448-4335, to schedule a Water Meter Inspection. Inspection Hours: 7:30am – 2:30pm. *The Water Meter Inspection must be done before the Final Plumbing Inspection.* **Someone must be present for Meter Inspection.**
2. Call the Building Inspector Dept: 952-448-9200 to schedule your Final Plumbing Inspection.

Final building inspection and occupancy permit will not be issued until the meter and remote reading device have been installed, inspected, and approved.