



# City of Chaska Memorandum

**To:** Heritage Preservation Committee  
**From:** Elizabeth Hanson, City Planner  
**Subject:** March 6<sup>th</sup>, 2018 HPC Meeting

Our last meeting occurred on December 5<sup>th</sup>, 2017. At this meeting we discussed several updates regarding projects in the City.

At this upcoming HPC meeting, I would like to give a few updates on projects or work coming down the pipeline.

### **City Square West**

The City Square West project was kicked off with its first Task Force meeting that occurred on January 24, 2018. Dan Madsen, as representative from the HPC, attended this meeting. The background of the overall project was discussed and initial feedback was presented by the Task Force. The Task Force was given homework to come up with any other objectives they feel are necessary for this project.

### **2040 Comprehensive Plan**

The City is soon going to implement the process to update the Comprehensive Plan (2040 plan). Simply put, the Comprehensive Plan is the City's tool in planning for the future (ie. land use, parks, infrastructure, etc.). Minor updates are anticipated to occur to this plan. Please find attached an excerpt from the city's current 2030 Comprehensive Plan regarding downtown Chaska and Heritage Preservation. Staff feels that these sections are still very relevant and minor updates need to be incorporated. The Downtown Master Plan, Streetscape project, Sign Design Guidelines are just some of the pieces that need to be mentioned in these areas. If you have any feedback regarding Heritage Preservation in Chaska to be incorporated in the Comprehensive Plan please let me know.

### **Enclosures:**

Meeting Agenda (3-6-18)  
Meeting Minutes (12-5-17)  
City Square West Objectives Task Force Draft  
City Square West Task Force Feedback Worksheet  
Excerpts from 2030 Comprehensive Plan (10 pages)