

- MINUTES -
CHASKA CITY COUNCIL
April 2, 2018

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:00 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Boe, Geisler, Schulz, and Mayor Windschitl.

Councilmember absent: Councilmember Rohe.

Also Present: Nate Kabat, Assistant City Administrator; Liz Hanson, City Planner; Kevin Ringwald, Community Development Director; and, Quinn O'Reilly, City Attorney.

4. Adopt the Agenda

Motion by Councilmember Boe, second by Councilmember Geisler, to adopt the agenda.
Motion carried.

5. Visitor Presentation

- A. State of the Library Report – Heidi Hoks, Library Director, and Janet Karius, Chaska Library Branch Manager

Heidi Hoks, Library Director, reported in 2017, 505,807 people visited Carver County libraries. She highlighted the Carver County Library system and services offered by the Metropolitan Library Service Agency (MELSA) and provided the promises to the community that were developed through the strategic plan process. She also highlighted stories of people who have benefitted from the libraries.

Janet Karius, Chaska Library Branch Manager, highlighted the ways the Chaska Library is convenient, equipped, helpful, staying fresh, and busy. They continue to add new features and make it a place to learn.

Mayor Windschitl commented he is happy to see library usage going up and they are hoping to build a new library with more space.

The Council thanked them for their report.

Councilmember Boe inquired about the 3D printing program.

Ms. Hoks responded they have the 3D printing program at the Victoria library. In the future, they hope to get a better 3D printer to provide demonstrations at other locations and advertise the ongoing 3D printing programs at the Victoria library. They are hopeful updated equipment will be included when the new Chaska library opens.

John Sigfried, commented he was approached by Katie Barton to possibly have a nutrition business at the property located at 20 Chestnut Street. This would provide an improvement to the property but have hit a roadblock with the sewer and water access charges (SAC/WAC). It

was calculated at .71 but would round up to 1 SAC charge. If they were able to keep under .5, it would round down to zero and would help with the overall cost. They hope to revise the layout so that it would qualify under .5 and will resubmit it to the Metropolitan Council. He inquired if they could obtain a building permit through the City without having the SAC charges be redefined, and then deal with resubmitting for the SAC charges to the Metropolitan Council.

Mayor Windschitl commented staff will look further into this, but they need to be fair in everything that they do.

Assistant City Administrator Kabat responded he discussed this with Mr. Siegfried earlier today. Some of the details have changed and he suggested Mr. Siegfried come back tomorrow for further discussion in this item.

Katie Barton, potential business owner for the property, commented she wants to open her business in Chaska because of its downtown feel. She was hoping it would move forward sooner and believes it will be an amazing addition to the area.

Mayor Windschitl explained the SAC and WAC charges.

Councilmember Geisler inquired if the State permit was still an issue with this site.

Assistant City Administrator Kabat responded the Metropolitan Council determines the number of SAC units the business needs to purchase. He suggested they bring back their reconfigured plans to the City to further discuss the building permit process.

Mr. Siegfried noted they have received approvals from the State Health Department and State Agricultural Department and they need approvals from the Metropolitan Council and the City of Chaska.

6. Minutes

Councilmember Boe referred to page four of the minutes and requested it be changed to "Councilmember Boe inquired if there was enough room in the dumpster structure for garbage, recycling, and organics." He noted the State is starting to push for organic food scrap collection to keep it out of the landfills and it would be great to have an organics receptacle included.

Assistant City Administrator Kabat stated he will make the clarification in the minutes.

Motion by Councilmember Geisler, second by Councilmember Boe to approve the amended minutes of the March 19, 2018 City Council meeting.

Motion carried.

7. Consent Agenda

Assistant City Administrator Kabat referred to item 7(E) and noted the owner of Formacoat was present in the audience. He reported Formacoat does coatings on guide wires for medical devices and they are looking to take over the old Building Center site which will bring jobs to Chaska.

Mark Gross, owner of Formacoat, commented he is excited to move his business to Chaska.

Mayor Windschitl referred to item 7(G) and inquired about a bid that was submitted.

City Engineer Clark responded the bid provided was incomplete.

Councilmember Boe inquired if he needed to recuse himself from voting on item C as a Lions Club member.

City Attorney O'Reilly responded only if he has direct financial benefit.

Motion by Councilmember Boe, second by Councilmember Geisler to approve Consent Agenda items A through G:

- A. Approve Massage Therapy Registration for Katherine McCabe
Motion to approve Massage Therapy Registration No. MTL-18-07 to allow Katherine McCabe to practice Therapeutic Massage out of Good and Twisted Yoga at 1018 Gateway Drive and KM Aligned at 968 Bluff Point Drive in Chaska
- B. Approve Massage Therapy Registration for Donna Yun Stallings
Motion to approve Massage Therapy Registration No. MTR-18-08 to allow Donna Yun Stallings to practice Therapeutic Massage out of Royal Massage at 1018 150 Pioneer Trail
- C. Approve Temporary On-Sale 3.2% Malt Liquor License for the Chaska Lions Club
Motion to approve Temporary On-Sale 3.2% Malt Liquor License T32.18-02 for Taste of Chaska, May 9, 2018 (May 16th rain date) and T32.18-03 for River City Days, July 27-29, 2018, on behalf of the Chaska Lions Club
- D. Accept Public Improvements in Red Cedar Creek 3rd Addition and Release Financial Surety in its Entirety
Motion to accept the public improvements in Red Cedar Creek 3rd Addition as municipal facilities and release the financial surety in its entirety
- E. Adopt Resolution 2018-37 Supporting a Job Creation Fund Application by Formacoat
Motion to adopt Resolution No. 2018-37 Regarding the support of a Job Creation Fund Application in connection with Formacoat, LLC
- F. Adopt Resolution 2018-38 Acknowledging Topics Evaluated and Discussed in the Environmental Assessment for the Lake Hazeltine Transmission Line
Motion to adopt Resolution No. 2018-38 Acknowledging the topics evaluated and discussed in the Environmental Assessment (EA) for the Lake Hazeltine Transmission Line in the norther industrial park/P.C. No. 2018-06/Xcel Energy
- G. Adopt Resolution 2018-39 Awarding Bid for the TH 41 Roadway Expansion Project
Motion to adopt Resolution Awarding the Bid for Trunk Highway 41 (TH41) Reconstruction to Meyer Contracting Inc., in the Low Bid Amount of \$10,665,614.37

Motion carried.

At the request of Mayor Windschitl, City Attorney Quinn O'Reilly introduced himself and noted he is a new attorney with Melchert Hubert Sjodin law firm. He has experience with the League of Minnesota Cities and will be working closely with City Attorney Melchert.

Assistant City Administrator commented City Attorney O'Reilly was the lead author of the City's brewery ordinance.

8. Public Improvement Hearing: Adopt Resolution No. 2018-35 Ordering the 2018 Street/Utility Reconstruction Project, Authorizing the Preparation of Construction Documents and Establishing the Public Assessment Hearing

Assistant City Administrator Kabat introduced the item to the Council.

City Engineer Clark presented the item to the Council and reported on some changes that have been made to the project timeline due to weather. The Public Assessment Hearing will take place on April 30 and the project will be awarded on June 4. Finishing Fourth Street is still a priority and they believe it is still achievable with the revised timeline.

Mayor Windschitl inquired if the Public Assessment Hearing could take place on April 16.

City Engineer Clark responded it would not be possible with the notification requirements. He also noted three additional properties on Maple Street that will be assessed this year.

Mayor Windschitl opened the Public Improvement Hearing at 7:50 p.m.

Mayor Windschitl closed the Public Improvement Hearing at 7:51 p.m.

Motion by Councilmember Boe, second by Councilmember Geisler to adopt Resolution No. 2018-34, Ordering the 2018 Street and Utility Reconstruction Project, and Authorizing Preparation of Construction Documents and Establishing a Public Assessment Hearing for April 30, 2018.

Councilmember Boe inquired why one assessment was smaller than the others.

City Engineer Clark responded a credit was applied due to a previous assessment when the government center was completed in the 1990s.

The Council voted on the motion. Motion carried.

At the request of Mayor Windschitl, Kevin Wright introduced himself as the City's new Communications Manager.

Mayor Windschitl noted Mr. Wright was the Operations Manager of the 2016 Ryder Cup in Chaska and the 2018 Super Bowl.

9. Public Improvement Hearing: Adopt Resolution No. 2018-35 Ordering the Bavaria Downs Improvement Project

Assistant City Administrator Kabat introduced the item to the Council.

City Engineer Clark presented the item to the Council.

Mayor Windschitl noted he was shocked with the differences between the bids that were submitted.

City Engineer Clark responded they plan to open bids for the road improvements next week.

Mayor Windschitl opened the Public Improvement Hearing at 8:01 p.m.

Tim George, owner of A'BULAE, thanked City staff for working with him and noted they have 25 weddings scheduled.

Mayor Windschitl closed the Public Improvement Hearing at 8:03 p.m.

Motion by Councilmember Boe, second by Councilmember Geisler to adopt Resolution No. 2018-35, Ordering the Bavaria Downs Trunk Watermain and Bavaria Road Turn Lake Improvement Projects and Establishing a Public Assessment Hearing for April 30, 2018.
Motion carried.

10. Adopt Resolution No. 2018-36 Accepting Bid and Awarding Contract for the Bavaria Downs Trunk Watermain Installation

Motion by Councilmember Schulz, second by Councilmember Boe to adopt Resolution No. 2018-36, Awarding Bid for Trunk Water Main Improvements at Bavaria Downs to Widmer Construction LLC in the Low Bid Amount of \$282,739.11.
Motion carried.

11. Adopt Ordinance No. 948 Amending Chapter 12 of the Code of Ordinances Adding Article VII Transient Accommodations and Adopt Resolution No. 2018-40 Transient Accommodations Fee Schedule

Assistant City Administrator Kabat presented the item to the Council.

The Council agreed that having the fees going towards additional police and administrative costs was appropriate.

Assistant City Administrator Kabat noted this is an annual fee and if a hotel hits the next level before the year is done, they will let them know they have hit the threshold at that time.

Mayor Windschitl inquired if this is similar to what other cities are doing.

Assistant City Administrator Kabat responded this has opened up dialogue between the City, law enforcement, and the hotels. It has been helpful for the hotels to see these reports on paper.

Councilmember Geisler stated it is important to get reimbursed for police calls and licensing will enable this.

Councilmember Boe noted this will also provide accountability.

Motion by Councilmember Boe, second by Councilmember Geisler to adopt Ordinance No. 2018-948, Amending Chapter 12 of the Code of Ordinances, City of Chaska, Article VII, Transient Accommodations.
Motion carried.

Motion by Councilmember Geisler, second by Councilmember Schulz to adopt Resolution No. 2018-40 Adopting Fee Schedule to Include Transient Accommodations License.
Motion carried.

Assistant City Administrator Kabat recognized Julie Janke for her work on this item.

12. Bills

Motion by Councilmember Boe, second by Councilmember Schulz to approve the bills. Roll call was taken. Voting aye: Councilmembers Geisler, Boe, Schulz, and Mayor Windschitl. Voting nay: None.

13. Other Business

A. City Administrator's Biweekly Report – Received

B. Draft Minutes of the March 22, 2018 Human Rights Commission

C. Draft Minutes of the March 14, 2018 Planning Commission

Councilmember Boe

- Announced he sold his home, purchased another one and will still reside in Ward 2.

Councilmember Geisler

- Commented the Ryder Cup is coming back in 2028.
- Announced Christmas in May will take place on May 5, 2018 and will begin at 7:30 a.m. with breakfast at Guardian Angels school. She encouraged people to volunteer. The Council agreed it is amazing to see some of the transformations and it becomes a source of pride for the neighborhood. There are a variety of people of all ages that help out and represents what it means to live in a community.

Assistant City Administrator Kabat

- Noted there will be a joint workshop meeting with the Park Board and City Council on April 16 to consider dog park options.
- Announced there will be an On Base training on May 7. This new software will streamline and automate the public meeting agenda process as well as efficiently retain documents.
- Noted there will be a joint workshop meeting with the City Council, Planning Commission, Downtown Business Alliance and Park Board on May 25 to consider the Chaska Wayfinding Sign Master Plan.

- Acknowledged the Electric Department for receiving a Certificate of Excellence for the high level of reliability they provide. This is critical for residents and is seen as a positive economic development tool.

Mayor Windschitl announced there will be an EDA meeting following the City Council meeting.

14. Adjourn

Motion by Councilmember Boe, second by Councilmember Geisler to adjourn the meeting at 8:29 pm.

Motion carried.