

- MINUTES -
CHASKA CITY COUNCIL
April 16, 2018

1. Call to Order

The meeting was called to order by Mayor Windschitl at 7:00 pm.

2. Pledge of Allegiance

3. Roll Call

Roll call was taken. Present: Councilmembers Boe, Geisler, Rohe, Schulz, and Mayor Windschitl.

Councilmember absent: None.

Also Present: Matt Podhradsky, City Administrator; Nate Kabat, Assistant City Administrator; Liz Hanson, City Planner; Kevin Ringwald, Community Development Director; and, Luke Melchert, City Attorney.

4. Adopt the Agenda

Mayor Windschitl noted item No. 11 Approve the Official Host City Proposal for 2018 Curling Night in America was added to the agenda.

Motion by Councilmember Boe, second by Councilmember Geisler to adopt the amended agenda.

Motion carried.

City Administrator suggested they address item Nos. 6, 7 and 8 ahead of item No. 5.

6. Minutes

Motion by Councilmember Rohe, second by Councilmember Schulz to approve the minutes of the April 2, 2018 City Council meeting.

Motion carried.

7. Consent Agenda

Motion by Councilmember Geisler, second by Councilmember Boe to approve Consent Agenda items A through F:

- A. Adopt Pay Increase for Election Judges
Motion to adopt an increase in the pay of Head Judge and Tabulators from \$10.50/hour to \$10.65/hour and Regular Judge from \$9.50/hour to \$9.65/hour
- B. Adopt Resolution No. 2018-41 Approving the Hwy 61/41 Corridor Study
Motion to Adopt Resolution No. 2018-41 Approving the Highway 61/41 Corridor Study
- C. Approve Massage Therapy Registration for Wanda Synstelien
Motion to approve Massage Therapy Registration No. MTL 18-08 to allow Wanda Synstelien to practice Therapeutic Massage at one of the local Chiropractic Offices in Chaska
- D. 2040 Comprehensive Plan and Adopt Resolution No. 2018-43
Motion to authorize the Mayor and City Administrator to execute contracts for the completion of the 2040 Comprehensive Plan with the Hoisington Koegler Group and

to adopt Resolution No. 2018-43 requesting additional time within which to complete Comprehensive Plan "Decennial" Review Obligations

E. Approve 2018-2020 Laketown Township Fire Service Contract

Motion to approve the 2018-2020 Fire Service Contract for Laketown Township based on a fee of \$146 per residential housing unit, and further authorizing full execution of said contract with the Laketown Township Board

F. Adopt Resolution 2018-44 Awarding Bid for Bavaria Downs Improvement Project

Motion to adopt Resolution No. 2018-38 Acknowledging the topics evaluated and discussed in the Environmental Assessment (EA) for the Lake Hazeltine

Transmission Line in the norther industrial park/P.C. No. 2018-06/Xcel Energy

Motion carried.

8. Adopt Resolution No. 2018-42 Approving the Concept Plan for the redevelopment of 650, 700, and 710 Chestnut Street North/Alliance Contracting, Inc. and RDS Architects/PC #2018-10

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

City Administrator Podhradsky noted they will meet with the CDA this week regarding parking. They will lose six spots with this plan, but the City has identified on-street parking near Cooper's drive-through that can be striped. They will be paid \$6,000 per stall for the area that is being taken for this redevelopment, for a total of \$36,000, and this will be included as part of the development cost. The closing date on the agreement for this site is July 1, 2018.

The Council agreed the staggered design of the building looks nice.

Community Development Director Ringwald stated the only food establishment will be Dunkin Donuts and the other spaces will be filled with retail. Parking and circulation would be a problem if there was more than one food establishment due to the small size of the site.

City Administrator Podhradsky stated the access on to Highway 41 from the parking lot will be right-in/right-out.

City Planner Hanson pointed out the locations of the two trash enclosures.

Motion by Councilmember Boe, second by Councilmember Geisler to adopt Resolution No. 2018-42 Approving the Concept Plan for the redevelopment of 650, 700, and 710 Chestnut Street North/Alliance Contracting, Inc. and RDS Architects/P.C. No. 2018-10.

Motion carried.

5. Visitor Presentation

A. Proclamation – Recognize Mayors who have Served Our Community Over the Past 50 Years

Mayor Windschitl acknowledge former Mayors of Chaska Edgar "Doc" Ziegler, Leon Schmidt, Tracy Swanson, Bob Roepke, and Gary Van Eyll, and read a proclamation.

Former Mayor Ziegler recalled a special election held in December 1967 to go from a nine-member Council to the present system that includes a City Manager, an Alderman at large and four wards. He was elected in March 1968 and one of the highlights was dealing with the new town of Jonathan. In August of 1968, they had 40 local residents in the Council Chamber expressing concern about a potential flood that would take place the following spring due to the wet summer. They began preparations and were able to put 10 feet of fill on top of the existing dike, which ended up preventing a flood in the spring. He noted he and his wife will be moving from Chaska to Seward, Nebraska to be closer to their family. He thanked all the City Managers, Mayors, Alderman at large, and Councilmembers that have served the City.

Mayor Windschitl thanked Former Mayor Ziegler for embracing the Jonathan concept.

Former Mayor Tracy Swanson thanked the Council for this recognition. She stated she served as a Carver County Commissioner representing Chaska after her Mayoral tenure. In her time as Mayor, they did not have a lot of money or projects that could be worked on. They did work on getting Highway 212 and the Par 30 but opted out of the transit system at that time. The people of Jonathan have been wonderful citizens of the community and she worked hard on trying to engage the old with the new.

Former Mayor Roepke commented they all served to make a strong community better. He recognized the work that went into Jonathan that built the tax base and brought jobs into the community. He thanked former Mayor Ziegler for his leadership during that time. He also stated that flood control was a big project and recalled the floods of 1965 and 1969. It is important to think long term and have a plan for the future and he appreciates the time that has gone into identifying the roles of staff and the Council.

Mayor Windschitl pointed out that former Mayor Roepke is one of the City's longest tenured mayors. He thanked all the former Mayors for setting a good foundation.

Former Mayor Schmidt commented he has lived in Chaska his entire life and was a Mayor for four years, a Councilmember for eight years, a utility superintendent for 17 years, and a retire fireman of 21 years. When he was Mayor, Jonathan owed them a lot of money. They ended up swapping things for payment, and the City got the 100-acres where the Town Course was, the Par 30, and some other things.

Former Van Eyll thanked the Council and stated it was an honor to serve the City as Mayor, a Councilmember and with the fire department. He thanked Councilmembers Schulz, Boe and Rohe for their work on the Council while he was Mayor. While he was Mayor they began doing the Pledge of Allegiance during the Council meetings, worked on Highway 212, and the medical center.

Mayor Windschitl stated the foundation that the City works on started with the leadership of the former Mayors.

B. Boy Scouts – Troop 174

Boy Scout Troop 174 introduced themselves and explained they brought shovels just in case they got snowed out of the meeting for a third time.

The Council recessed at 8:01 pm for a brief reception with the former Mayors of Chaska.

The Council reconvened at 8:12 pm.

The Council noted former Mayor Ziegler appointed Luke Melchert as City Attorney in 1968, and he is still serving in that role. They agreed it is special to see all the former Mayors still living in Chaska.

9. Adopt Ordinance No. 945 Approving the Zoning Ordinance Amendment for Anti-Monotony Regulations/City of Chaska/Pc #2018-02

City Administrator Podhradsky introduced the item to the Council.

City Planner Hanson presented the item to the Council.

City Administrator Podhradsky explained this will provide a definition for single family homes in the ordinance and will also indicate when it will not be used with detached townhomes.

Mayor Windschitl inquired about the four-inch wrap requirement around windows.

Community Development Director Ringwald explained developers would like to do less, but it is consistent with what everyone else in the market is doing. The houses look plain without it and it is now included as a requirement.

City Administrator Podhradsky stated the biggest economic changes for builders is when they require them to change their floor layouts. Other changes are minor and less expensive.

City Planner Hanson provided a photo of a home that did not have the four-inch wrap requirement.

Community Development Director Ringwald stated when they first discussed anti-monotony requirements, they had issues with homes on corner lots that did not have windows or trim, and double frontage lots that were not addressed properly. The proposed requirements make a difference in the appearance of the homes and adds cost as well.

City Administrator Podhradsky commented when houses are backing up to major roadways, it does matter what the entire house looks like.

City Planner Hanson continued her report.

City Administrator Podhradsky commented the 360-degree architectural requirements apply to corner lots and double frontage homes.

Community Development Director Ringwald explained some builders choose to keep these requirements on all their homes because it is easier to manage.

The Council agreed the proposed changes are consistent and make sense.

Councilmember Boe referred to Section 9.28.3, item C, and inquired if they would allow associations to dictate if all houses had to look the same.

City Planner Hanson explained this item limits people from changing their exteriors after going through the planning process.

Motion by Councilmember Rohe, second by Councilmember Boe to adopt Ordinance No. 945 Amending Section 9 of the Zoning Ordinance.

Motion carried.

10. Approve Park Board's Recommendation to Rename Former Veteran's Park

City Administrator Podhradsky presented the item to the Council.

Mayor Windschitl inquired how this will be incorporated into Google Maps and other wayfinding apps.

Assistant City Administrator Kabat stated he has submitted changes to Google in the past and they have been responsive to his request.

Councilmember Boe inquired about the timing for Schimelpfenig Park.

City Administrator Podhradsky responded the land has been purchased and the development of the park will be determined when the collector road goes in. Recent presentations from the school district shows that all the elementary schools are full, so it may happen sooner than later.

Councilmember Geisler inquired about Miracle Field.

City Administrator Podhradsky responded it will be part of the same plan.

Motion by Councilmember Boe, second by Councilmember Geisler to approve the Park Board's recommendation to rename the former Veteran's Park to Sunset Park.

The Council thanked the Park Board for the process that took place in renaming the park.

The Council voted on the motion. Motion carried.

11. Approve the Office Host City Proposal for 2018 Curling Night in America

City Administrator Podhradsky presented the item to the Council.

Mayor Windschitl inquired if they got this proposal because the recently joined he USA Curling Federation.

City Administrator Podhradsky commented he believes joining the federation was the last piece of the puzzle.

Councilmember Geisler inquired where this program will air.

City Administrator Podhradsky responded it will air worldwide on the NBC Sports channel.

Motion by Councilmember Boe, second by Councilmember Schulz to approve the Official Host City Proposal for 2018 Curling Night in America.

Councilmember Boe suggested they get video from the Fire and Ice event to show during fadeouts.

City Administrator Podhradsky stated they want to highlight the community and a production company will do some pre-footage. Every time the teams go up and down the ice, the NBC Curling Night and Chaska logo will be seen. For every match there will be 10 minutes of exposure of the City's logo.

The Council voted on the motion. Motion carried.

12. Bills

Motion by Councilmember Geisler, second by Councilmember Rohe to approve the bills. Roll call was taken. Voting aye: Councilmembers Geisler, Boe, Rohe, Schulz, and Mayor Windschitl. Voting nay: None.

13. Other Business

A. City Administrator's Biweekly Report – Received

B. Draft Minutes of the March 12, 2018 Park Board

Councilmember Boe

- Announced he sold his home and purchased another home in Ward 2.
- Announced he had his first grandchild born last week.
- Inquired about the City's policy with cleaning up slush on the roads versus letting it melt off. He also noted he witnessed a plow driver help get out a car stuck in the snow. City Administrator Podhradsky responded if there is a particularly bad area, they will go back and replot it. He suggested residents let him know of specific areas that may need to be addressed. Also, they have run out of dry space to move the snow too and have begun dumping it on old fire department pad by Cuzzy's.

Councilmember Rohe

- Commented it may be time to look at additional Community Service Officers (CSO) due to things going on in the community. This may be a great opportunity for recent

graduates that would like to gain experience in Chaska and move into a full-time position as an officer. City Administrator Podhradsky commented in the past, they have used the CSO program as a training ground to get people into the field and a couple of years of experience. When positions become available, this person can then become part of the police department. They currently have five officers that have done it this way. They do not have any CSO positions open but have recently experienced many code compliance issues that staff cannot effectively address. There is a need for additional CSO officers and they need to look at how to incorporate them into the budget next year. They have budgeted for two fire inspectors and could possibly use some of that money in future years. If this is a priority for the Council, he can provide information. Councilmember Geisler stated she would support more CSO positions available to allow police officers to handle higher level calls. Mayor Windschitl stated it is important they keep the good officers in Chaska. City Administrator Podhradsky clarified they are staffed well with police officers, but are understaffed with code compliance, community service, and support staff. The Council directed City Administrator Podhradsky to explore this option further. If they decided to pursue additional CSO officers, it would require a budget amendment. They are in the process of doing a staffing analysis and it will be discussed at the retreat.

Councilmember Geisler

- Congratulated Councilmember Boe on the birth of his first grandchild and wished City Administrator Podhradsky a belated Happy Birthday.
- Commented the Shade Tree program has been extended to Friday, April 20. City Administrator Podhradsky stated they will provide more information how the program will proceed with the upcoming potential snow.
- Inquired about Christmas in May. City Administrator Podhradsky stated it will take place on May 5 and have four homes that will be worked on.
- Announced Spring Clean-up will take place on May 5 and hopefully the weather will be okay by then.

Mayor Windschitl

- Thanked City Attorney Melchert for his work on recognizing the former Mayors of Chaska. City Attorney Melchert acknowledged Senior Clerk Wetzel on her work with the proclamation.
- Commented the former Mayors set the foundation for the City and he has had great people help him move the City forward. It is so important they continue to fix the City's infrastructure. City Administrator Podhradsky stated the common thread between the former Mayors and their Councils was having agreement on the big issues that need to be accomplished. Councilmember Geisler suggested they ask the former Mayors to write down some of their memories or conduct some type of interview with them as a way to preserve the City's history.
- Commented the group of Olympic curlers were generous with letting people handle their medals and take pictures.
- Commented the school district dome will come down soon. City Administrator Podhradsky explained the school district's goal is to have it up from November 1 to

May 1. However, it must come down sooner due to the availability of the crew taking it down.

- Thanked City crews for their work with snow removal during the most recent snowfall.
- Commented they will have another meeting for City Square West on April 25.
- Inquired if there will be a Council meeting on April 30. City Administrator Podhradsky stated they will discuss if it is necessary at the staff meeting tomorrow.

Mayor Windschitl announced there will be an EDA meeting following the City Council meeting.

14. Adjourn

Motion by Councilmember Geisler, second by Councilmember Schulz to adjourn the meeting at 9:21 pm.

Motion carried.