

# **CITY OF CHASKA**

STATE OF MINNESOTA

2012 COMPREHENSIVE  
ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2012



**CITY OF CHASKA  
STATE OF MINNESOTA**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT**

**FOR THE YEAR ENDED  
DECEMBER 31, 2012**

Prepared by:  
Administrative Services Department

Noel J. Graczyk  
Administrative Services Director,  
Treasurer

Lisa M. Nelson  
Finance Manager

Aaron J. Scharpe  
Accountant



CHASKA

**Table of Contents**  
**Comprehensive Annual Financial Report**

**City of Chaska, Minnesota**

**Year Ended December 31, 2012**

	Page(s)
<b>SECTION I: INTRODUCTORY</b>	
Letter of Transmittal	1-6
GFOA Certificate of Achievement	7
Organizational and Administrative Structure	8
List of Elected and Administrative Officials	9
<b>SECTION II: FINANCIAL SECTION</b>	
<b>INDEPENDENT AUDITOR’S REPORT</b>	11-13
<b>MANAGEMENT’S DISCUSSION AND ANALYSIS</b>	14-27
<b>BASIC FINANCIAL STATEMENTS:</b>	
Government-wide Financial Statements:	
Statement of Net Position	30
Statement of Activities	31
Fund Financial Statements:	
Balance Sheet – Governmental Funds	34
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	35
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	36
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	37
Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual - General Fund	38
Statement of Net Position – Proprietary Funds	40-43
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds	44-45
Statement of Cash Flows – Proprietary Funds	46-49
Statement of Fiduciary Net Position – Fiduciary Funds	52
Notes to the Financial Statements	53-91
<b>REQUIRED SUPPLEMENTARY INFORMATION:</b>	
Schedule of Funding Progress – Other Post-Employment Benefit Plan	92
<b>COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES:</b>	
<b>GOVERNMENTAL FUNDS:</b>	
<b>Nonmajor Governmental Funds:</b>	
Combining Balance Sheet	94
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	95

**Table of Contents**  
**Comprehensive Annual Financial Report**

**City of Chaska, Minnesota**

**Year Ended December 31, 2012**

<b>Nonmajor Special Revenue Funds:</b>	
Combining Balance Sheet	98
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	99
<b>Nonmajor Debt Service Funds:</b>	
Combining Balance Sheet	102
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	103
Combining Balance Sheet – Improvement Bond Funds	104
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Improvement Bond Funds	105
Combining Balance Sheet – Tax Increment Bond Funds	106
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Tax Increment Bond Funds	107
<b>Nonmajor Capital Project Funds:</b>	
Combining Balance Sheet	110-111
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	112-115
Combining Balance Sheet – Tax Increment Funds	116
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Tax Increment Funds	117
Combining Balance Sheet – Special Assessment Funds	118
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Special Assessment Funds	119
<b>Nonmajor Budgeted Special Revenue and Capital Project Funds:</b>	
<b>MOUNT PLEASANT MAINTENANCE &amp; CARE FUND:</b>	
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual	122
<b>CHASKA EDA FUND:</b>	
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual	123
<b>EQUIPMENT ACQUISITION FUND:</b>	
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual	124
 <b>PROPRIETARY FUNDS:</b>	
<b>Nonmajor Enterprise Funds:</b>	
Combining Statement of Net Position	126
Combining Statement of Revenues, Expenses and Changes in Fund Net Position	127
Combining Statement of Cash Flows	128
 <b>AGENCY FUNDS:</b>	
Combining Statement of Net Position	130
Combining Statement of Changes in Assets and Liabilities	131

**Table of Contents**  
**Comprehensive Annual Financial Report**

**City of Chaska, Minnesota**

**Year Ended December 31, 2012**

---

<b>SECTION III: STATISTICAL (UNAUDITED)</b>	Page(s)
Net Position by Component	134-135
Changes in Net Position	136-137
Governmental Activities Tax Revenues by Source	139
Fund Balances of Governmental Funds	140-141
Changes in Fund Balances of Governmental Funds	142-143
General Governmental Tax Revenues by Source	145
Tax Capacity Value and Estimated Actual Value of Real and Personal Property	146-147
Property Tax Rates – Direct and Overlapping Governments	148-149
Principal Property Tax Payers	151
Property Tax Levies and Collections	152-153
Ratios of Outstanding Debt by Type	154-155
Ratios of General Bonded Debt Outstanding To Estimated Actual Taxable Value	157
Direct and Overlapping Governmental Activities Debt	158
Legal Debt Margin Information	159
Pledged Revenue Coverage	161
Demographic and Economic Statistics	162
Principal Employers	163
Full Time Equivalent City Government Employees by Function/Program	164-165
Operating Indicators by Function/Program	166-167
Capital Asset Statistics by Function/Program	168-169



CHASKA





# City of Chaska

July 09, 2013

**To the Citizens of the City of Chaska,  
Honorable Mayor and Council Members,  
Mr. Matt Podhradsky, City Administrator**

State law requires that all general-purpose local governments publish each fiscal year a complete set of financial statements presented in conformity with U.S. generally accepted accounting principles (GAAP) and audited in accordance with U.S. generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, we hereby issue the comprehensive annual financial report (CAFR) for the City of Chaska for the fiscal year ended December 31, 2012.

This report consists of management's representations concerning the finances of the City of Chaska. Consequently, management assumes full responsibility for the completeness and reliability of all the information presented in this report. To provide reasonable basis for making these representations, management of the City of Chaska has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Chaska's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City of Chaska's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of Chaska's financial statements have been audited by Malloy, Montague, Karnowski, Radosevich, & Co., P.A., a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Chaska for the fiscal year ended December 31, 2012 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial presentation. The independent auditor concluded, based upon the audit, that there was reasonable basis for rendering an unqualified opinion that the City of Chaska's financial statements for the fiscal year ended December 31, 2012, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City of Chaska's MD&A can be found immediately following the report of the independent auditors.

**Profile of the Government**

The City of Chaska was founded in 1851, incorporated March 3, 1891, and since 1975 has operated under a Statutory Plan “A” form of government, as modified, in accordance with Minnesota State Statutes Chapter 412.023, Subdivision 5. The Chaska City Council consists of a Mayor, with a two-year term of office, and four Council Members, each with a four-year term of office. Elections are held on the Tuesday after the first Monday in November, of each even-numbered year. No more than two Council Members’ terms expire in any one-year.

The City Administrator is appointed by the Chaska City Council and serves as the City Clerk. A City Attorney is retained and appointed by the Chaska City Council. The Administrative Service Director serves as the Treasurer.

The primary mission of the City of Chaska is to enhance and maintain the high quality of life of its “shareholders”, the citizens of Chaska, which has been nurtured in the community since its incorporation in 1891. Consistent with its mission, the City will strive to maintain its unique historical small town image and sense of community while supporting well-planned, orderly growth. To achieve it’s mission, the city has established six ongoing core strategies:

- Enhance Chaska’s high quality of life
- Plan orderly community development
- Maintain a sense of community and small town values
- Assure that quality basic municipal services are provided
- Maintain a commitment to excellence
- Develop and maintain partnerships

The City of Chaska provides a full range of services, including police and fire protection; the construction and maintenance of highways, streets, and other infrastructure; and recreational activities and cultural events. The City also operates nine enterprises: electric, water, sewer, and storm water utilities; a community center, two golf courses, a turbine generator utility and is an internet service provider. In addition to these governmental and enterprise activities, the Chaska City Council serves as the board of the Chaska Economic Development Authority (Chaska EDA). The EDA is included in this report as a blended component unit.

The annual budget serves as the foundation for the City of Chaska’s financial planning and control. The objectives of these budgetary controls are to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Chaska City Council. Activities of the General Fund and certain special revenue and capital project funds are included in the annual appropriated budget. Debt service budgetary control is established by bond sale resolution covenants. Project-length financial plans are adopted for capital projects funds. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the fund level. Expenditures for departments or divisions that exceed appropriations are not authorized unless additional revenue sources or fund balance are identified and available. Unused appropriated expenditures lapse at year-end.

**Factors Affecting Financial Condition**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Chaska operates.

Since the year 2000, the City of Chaska has seen a significant amount of growth in the local economy. In 2000 the population in the City was approximately 17,500. By 2010 the population was 23,770, a 35% increase, and is forecast to increase to 33,000 by 2020. This rapid increase in population came from the addition of approximately 200-500 housing units per year, between the years 2002 and 2006, as well as the addition of a significant amount of commercial development in the community. This commercial development included small boutiques and large service centers and such as Home Depot, Super Target and Kohl's.

Chaska saw the majority of its industrial development growth in the late 1980's and early 1990's. Nearly 8,000 jobs were created, with over 12,000 jobs total in the community. The industrial park was at full capacity in the 1990's, with the exception of only a few remaining sites. Companies such as Entegris, FSI, Lifecore Biomedical, Beckman Coulter, and Lake Region Medical all offered several hundred jobs at each facility. Housing and commercial development occurring after 2000 resulted directly from both a strong housing market and a significant number of jobs available in Chaska.

As with other communities across the country, the City of Chaska has seen a significant drop in new housing development since 2006. The most significant drop occurred in the 5-year period 2006 - 2011. From 2002 to 2006 annual average taxable market value increased by an average of 10-12% each year. While we have seen significant market value decreases over the past several years, the housing and commercial economy in Chaska in 2012 has seen a return to growth. In terms of taxable value, it is estimated that assessed market values in 2013 for taxes payable in 2014 will increase 5.2%.

In 2012, building permits for residential units have increased 100% over the previous 12 months. In 2013, there are several new multi-family housing projects expected to begin construction during the summer including a 50-unit affordable senior project in downtown Chaska, a 40-unit rental townhome project off of Yellow Brick Road, and a 125-unit senior assisted living project at Highway 41 and Hazeltine Boulevard.

Chaska has been working through the planning process on several large commercial/industrial projects. This includes an expansion at Ridgeview's 212 Medical Center located at Highways 212 and 41. This site will ultimately accommodate a 700,000 square foot medical facility that currently houses the only stand-alone emergency room in the State of Minnesota, along with surgical suites, imaging, and special medical uses. Ridgeview opened the first phase of 180,000 square feet in February 2011 and in 2013 has commenced construction of a three-story second phase that will provide an additional 70,000 square feet of medical office space.

Other medical projects under construction in the City include Park Dental's 6,000 sq. ft. facility at Hazeltine Boulevard and Highway 41 and Lakeview Medical Center's 3-story, 47,000 sq. ft.

office building at the southwest corner of Pioneer Trail and Highway 41. Both projects anticipate opening early in 2014.

Other development opportunities within the City of Chaska include:

Block 6 Redevelopment Site – this City owned site was identified as a “catalyst site” in the Downtown Master Plan. The City is currently working with a developer on exploring a public-private partnership for a recreational development with a commercial component.

Industrial Parks – there are two existing industrial parks located within Chaska with a combined capacity of 679 acres. Currently there are over one hundred enterprises occupying the parks, the larger of which include Lake Region Manufacturing, FSI International Inc., Beckman Coulter, Bailiwick, and Lifecore Biomedical. There are a few remaining sites within the industrial park. The City is currently working with several local businesses on expansion projects slated for 2013 and 2014.

The City has approximately 390 acres of corporate/industrial land that is beginning to be developed along Highway 212. There is room for 5.5 million square feet of office and industrial space which will be marketed towards bioscience and high-tech companies. When completed, it is expected to add between \$300 and \$500 million of taxable market value as well as 4,000 – 6,000 quality jobs.

The first project in this new industrial area is United Health Group’s 200,000 square foot data center that began operations in 2012. The second project will be Stream Data which has received development approvals for a data center. Construction is scheduled to commence in July 2013. The City is actively recruiting other data centers to locate in the remaining vacant parcels in this area.

Southwest Chaska Master Plan – the City recently completed its SW Chaska Master Plan. The plan guides development and land use for an undeveloped two square mile area in southwest Chaska along Highway 212. While most of this area was originally determined to be residential, the new master plan allows for more corporate uses and allows the residential development to be more consistent with market conditions. To support access to the southwest Chaska area, the City received conditional approval in late 2011 for the addition of an interchange off of the 212 freeway at Carver County Road 140, which will open up additional land for corporate/industrial development.

**Long-term financial planning.** Each year the City develops a five-year financial forecast. The primary purpose of the forecast is to project available revenues and anticipated expenditures for all operating funds supported by property tax levies. In addition, the forecast is used to establish the City’s maximum tax levy, which is required through the Truth in Taxation public hearing process. In preparing the five-year forecast, every attempt is made to accurately and conservatively estimate revenues and expenditures. The 2013 Budget and five-year forecast were both developed based on the following objectives:

1. Maintain existing high-quality service levels, making reductions in service levels only when directly associated with decreased need for service.
2. Maintain a policy of keeping a constant tax rate for limiting growth of the tax levy, while also planning levy resources that at a minimum remain constant, thus not inhibiting our ability to maintain existing service levels.
3. Fund replacement of the City's existing capital investments.
4. Fund new programs only after existing, necessary programs are funded.
5. Address the implications of levy limits on local governments while maintaining current services levels expected by residents.
6. Develop a plan that allows the City to discontinue drawing from General Fund reserves.
7. Continue to fund levy needs of the Street Reconstruction Program.

Key factors which impact both the costs of providing services and the City's revenue resources are changes in Chaska's population and households. The slow-down in the volume of building activity and reduced permit revenue is just one of the key challenges in developing the 2013 Budget and five-year budget forecast. Other budget challenges include the reduction of taxable market values in the community.

The current 2013-2017 Financial Forecast strives to balance existing service levels within the forecasted revenues while at the same time maintaining a low property tax rate. Chaska's tax levy continues to be one of the lowest in the metropolitan area and significantly lower than neighboring communities. Results of customer service evaluations indicate that citizens are very happy with the level of services provided by the City.

The City recently updated the comprehensive plan which is part of a mandate from Metropolitan Council to make local plans consistent with its updated Regional Development Framework coupled with Chaska's rapid growth and changing conditions. Chaska's 2030 Comprehensive Plan guides the direction of the City in several major areas: land use, transportation, environment, parks and trails, and public facilities. Each of these areas is examined in a comprehensive manner, in order to take advantage of opportunities, avoid problems, and work toward building a stronger community.

### **Major Initiatives**

A wind turbine was installed in the City in 2009 as part of the Home Town Wind Power Program. The wind turbine was installed to help the City meet its renewable energy requirements established by the State of Minnesota. The State required that all electric utilities need to produce 12% of their electricity from renewable sources by 2012 and 25% by the year 2025. While the Home Town Wind Power Program is only a small part of meeting our overall requirements, it was a first step in the process to make sure we are in compliance with all statutory requirements for renewable energy. The City of Chaska, through their power agency (MMPA), also developed in 2011 a utility-grade 42 megawatt (MW) wind farm called Oak Glen Wind Farm outside of Blooming Prairie, Minnesota, to also meet these goals. This wind farm has been very successful in the first year of operations.

**Letter of Transmittal**

**City of Chaska, Minnesota**

**For the Year Ended December 31, 2012**

---

The City's other main initiative has been with the development of our Downtown Mater plan. Chaska has a historic downtown core with commercial buildings and homes over 100 years old. A major focus of this initiative is to define how the City, businesses and residents reinvest back into this unique area, to make it economically viable into the future.

**Awards**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Chaska for its comprehensive annual financial report (CAFR) for fiscal year ended December 31, 2011. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized CAFR whose contents conform to program standards. A CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. The City of Chaska has received a Certificate of Achievement for the last twenty-three consecutive years (fiscal years ended 1989-2011). We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to GFOA.

**Acknowledgements**

The preparation of this report was made possible by the dedicated service of the City staff, and in particular, members of the Administrative Services Department. Special recognition is in order to Aaron J. Scharpe, Accountant, who assisted in the preparation and production of this report.

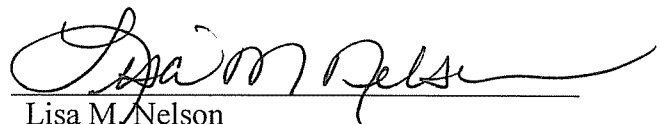
We would like to express appreciation to Matt Podhradsky, the City Administrator, and to the Honorable Mayor and Chaska City Council members for their interest and support in planning and conducting the financial operations of the City.

Respectfully Submitted,



---

Noel J. Graczyk  
Administrative Services Director,  
Treasurer  
City of Chaska



---

Lisa M. Nelson  
Finance Manager  
City of Chaska

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

City of Chaska  
Minnesota

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
December 31, 2011

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Christopher P. Moynell*

President

*Jeffrey R. Egan*

Executive Director

# Organizational and Administrative Structure

**City of Chaska**

**December 31, 2012**

**ORGANIZATIONAL STRUCTURE**

City of Chaska Residents and Businesses

Elected Five Member City Council		
Appointed Boards	Council Selected Outside Professional Advisors	Appointed Positions
Planning Commission	Independent Financial Auditing Firm	City Attorney
Parks Recreation and Arts (Cable)	Financial Consulting Firm	City Administrator (City Clerk)
Human Rights Commission	Engineering Consulting Firm	

**ADMINISTRATIVE STRUCTURE [ 476 Employees (120-10-5-341) ]**

**City Administrator (City Clerk) (1-0-0-0)**

<p><b>Assistant Administrator, Economic Development Coordinator (1-1-0-0)</b></p> <p><b>Administrative Services (16-4-0-0)</b>                  (1-0-0-0) Administrative Services Director (Treasurer)                  (1-0-0-0) Finance Manager                  (1-0-0-0) Accountant                  (1-0-0-0) Senior Accounting Clerk                  (3-1-0-0) Accounting Clerk                  (1-0-0-0) Utility Billing Coordinator                  (3-0-0-0) Utility Account Clerk                  (0-4-0-0) Customer Service Representative                  (1-0-0-0) Information Systems Manager                  (3-0-0-0) IS Network Engineer/Field Support</p> <p><b>Community Development (6-1-0-0)</b>                  (1-0-0-0) Senior Clerk/Admin. Secretary                  (1-0-0-0) Fire Marshall                  (1-0-0-0) Building Official                  (2-1-0-0) Building Inspector                  (1-0-0-0) Utility Inspector</p> <p><b>Planning Services (2-0-0-0)</b>                  (1-0-0-0) Director of Planning and Development                  (1-0-0-0) City Planner</p> <p><b>Engineering Services (1-0-0-0)</b>                  (1-0-0-0) City Engineer                  (0-0-0-0) Civil Engineer II</p> <p><b>Police Services (27-2-0-0) [24 licensed officers]</b>                  (1-0-0-0) Chief of Police                  (1-0-0-0) Captain                  (3-0-0-0) Sergeant                  (3-0-0-0) Detective                  (1-0-0-0) Lieutenant                  (2-0-0-0) School Resource Officer                  (12-0-0-0) Patrol Officer                  (1-0-0-0) Community Partnership Officer                  (1-1-0-0) Community Service Officer                  (2-1-0-0) Secretary/Administrative Assistant</p> <p><b>Public Works Services (16-0-2-14)</b>                  (1-0-0-0) Public Works Superintendent                  (1-0-0-0) Public Works Foreman                  (2-0-0-0) Street &amp; Park Leadworkers                  (1-0-0-0) Mechanic Foreman                  (2-0-0-0) Mechanic                  (9-0-0-0) Maintenance III                  (0-0-2-14) Laborer</p>	<p><b>Electric Utility Services (14-1-0-0)</b>                  (1-0-0-0) Electrical Director                  (0-1-0-0) Assistant Electrical Director                  (1-0-0-0) Electric Foreman                  (7-0-0-0) Lineworker III                  (1-0-0-0) Lineworker I                  (1-0-0-0) Lead Lineworker                  (1-0-0-0) Metering/Substation Lineworker                  (2-0-0-0) Office/Inventory Clerk</p> <p><b>Water and Sewer Utility Services (9-0-0-2)</b>                  (1-0-0-0) Utility Superintendent                  (1-0-0-0) Water/Sewer Foreman                  (1-0-0-0) LeadWorker                  (6-0-0-0) Maintenance III and II                  (0-0-0-2) Laborer</p> <p><b>Parks Recreation and Arts (21-0-0-256)</b>                  (1-0-0-0) Parks, Recreation and Arts Director</p> <p><b>Parks Recreation and Arts (5-0-0-21)</b>                  (1-0-0-0) Assistant Park, Recreation, Arts Director                  (2-0-0-0) Recreation Program Support                  (1-0-0-0) Cable TV                  (0-0-0-19) Rink Attendant, Outside                  (0-0-0-2) Cable TV Camera Operator</p> <p><b>Community Center (15-0-0-235)</b>                  (1-0-0-0) Ice Arena Manager                  (1-0-0-0) Maintenance Supervisor                  (1-0-0-0) Facility Coordinator                  (1-0-0-0) Aquatics Coordinator                  (1-0-0-0) Front Desk Supervisor/Coordinator                  (1-0-0-0) Senior Center Coordinator                  (2-0-0-0) Recreational Programmer                  (1-0-0-0) Fitness Coordinator                  (2-0-0-0) Activities Coordinator                  (0-0-0-18) Rink Attendant/Monitor/Referee                  (4-0-0-22) Custodian/Maintenance                  (0-0-0-72) Pool Staff and Instructors                  (0-0-0-18) Front Desk/Cashier                  (0-0-0-22) Day Care                  (0-0-0-20) Fitness Instructor                  (0-0-0-63) Activities Instructor/Assistant</p> <p><b>Golf Courses (6-0-3-69)</b>                  (1-0-0-0) Golf Professional</p> <p>(1-0-1-0) Assistant Golf Professionals</p> <p><b>Chaska Town Course (3-0-2-58)</b>                  (1-0-0-0) Golf Superintendent                  (2-0-2-0) Greenskeeper                  (0-0-0-42) Course Staff                  (0-0-0-16) Seasonal Maintenance</p> <p><b>Chaska Par Thirty (1-0-0-11)</b>                  (1-0-0-0) Greenskeeper                  (0-0-0-9) Course Staff                  (0-0-0-2) Seasonal Maintenance</p>
--	---

**CHASKA VOLUNTEER FIRE DEPARTMENT**

Chaska Volunteer Fire Department  
 41 Active Volunteers

Key to Number of Employees:  
 (Regular Full-Time - Regular Part-Time - Seasonal Full-Time - Seasonal Part-Time)



### Elected Officials

<b>MAYOR:</b>	<b>Term of Office</b>	
	<b>From</b>	<b>To</b>
Mark Windschitl	01-01-2011	12-31-2012
<b>COUNCIL MEMBERS:</b>		
Scott Millard, First Ward	01-01-2011	12-31-2014
Gregory Boe, Second Ward	01-01-2009	12-31-2012
Christopher Schulz, Third Ward	01-01-2011	12-31-2014
Richard Ford, Fourth Ward	01-01-2009	12-31-2012

### Administrative Officials

	<u><b>NAME</b></u>
<b>CITY STAFF:</b>	
City Administrator (City Clerk)	Matt Podhradsky
Assistant City Administrator	Jeff Dahl
Administrative Services Director (City Treasurer)	Noel Graczyk
Director of Planning and Development	Kevin Ringwald
City Engineer	William Monk
Chief of Police	Scott Knight
Fire Chief	Kevin Trebiatowski
Public Works Superintendent	Timothy Wiebe
Director of Parks, Recreation & Arts	Thomas Redman
Electrical Director	Dan Geiger
Utility Superintendent	Matt Haefner
Golf Professional	John Kellin
Executive Director of Chaska Economic Development Authority	Matt Podhradsky
<b>INDEPENDENT CONSULTANT:</b>	
City Attorney	Luke Melchert



**CHASKA**